



# Growing Our Game

Port Coquitlam Euro-Rite Football Club

Document	Refund and NSF Policy
Last Modified	2021-02-09

## General Refund Policies

To establish fees and circumstances where refunds will, or will not be given.

## DEFINITIONS

1. All requests must be made via email to the registrar – registrar@pocosoccer.com
2. An administrative fee of \$25.00 will be charged on all approved refunds prior to July 1<sup>st</sup>.
3. An administrative fee of \$50.00 will be charged on all approved refunds after July 1<sup>st</sup>.
4. The final amount of any refund will be at the clubs sole discretion.
5. Refunds will be subject to the return of raffle tickets and/or funds.
6. Refund will have the following unrecoverable costs deducted where applicable:
  - a. Uniforms/Equipment costs
  - b. Team picture costs
  - c. League/governing body affiliation fees
  - d. Prorated participation fee
7. PCEFC is not responsible for the following and will not refund:
  - a. Funds paid directly to a teams or team officials
  - b. Raised and collected by teams through sponsorship or fundraising
8. Events or circumstances beyond the club's control (i.e. weather, strikes, health orders etc.) will not be considered cause for refund.
9. There will be no refund/transfer for a registration fee if a player is suspended or expelled for any reason.



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## PROGRAM SPECIFIC POLICIES & DEADLINES

1. No refunds for Fall/Winter soccer will be considered after October 15<sup>th</sup>.
2. There will be no refunds considered for U11 – U18, Metro, Divisional, and Select Programs. Players/parents accepting positions, verbally or written, on teams will forfeit all registration fees, in order to respect the need for timely evaluation and team selection, as well as respect for players who may have been excluded as a result of such acceptance.

### Exceptions

1. FULL refunds will be granted (with no administrative fee) in the event we are unable to field a team or provide a suitable program alternative.
2. Consideration will be provided for the following circumstances, at the Club's discretion (admin fee will still apply):
  - a. Medical reasons - doctor's note describing the injury and required recovery period must be provided with request.
  - b. Move - a player's family moves outside the Tri-Cities (proof of move may be required).

## NSF CHEQUES

NSF cheques are subject to a \$25 banking fee with any pricing adjustments added to the invoice.